

Change of Enrollment Status Form

Date: Year 20__ / Month __ / Day __

Name (Last, First, Middle) <small>Handwritten only</small>		TMU ID#		Gender		<input type="checkbox"/> M <input type="checkbox"/> F
Degree and program		Applying as		<input type="checkbox"/> International Student		
Academic level				<input type="checkbox"/> Overseas Chinese Student		
Phone (Home) (Cell) (Other)		Mailing address		<input type="checkbox"/> Mainland China Student		
Contact person		Relationship		Phone #		
Change requested		<input type="checkbox"/> Leave of absence <input type="checkbox"/> Enrolment deferral (applying before registration) Starting from Fall/Spring 201_ to Fall/Spring 201_, for a total of _____ semester(s)		<input type="checkbox"/> Withdrawal from TMU <input type="checkbox"/> Returning to TMU <input type="checkbox"/> Early return to TMU Reason: _____ Starting from Fall/Spring 201_		
Reason for change (please select any that apply)	Serious illness with hospitalization for more than one month (proof of hospitalization required)					
	Due to natural disaster, political strife, and other unforeseeable events (official proof required)					
	Low-income household (official proof required)					
	Overseas Chinese or international student unable to report on time for other reason					
	Pregnancy, childbirth or nursing a child under 3 years old (proof required)					
	Military service (proof required)					
	Applying to another school					
	Transfer to other school					
Other: _____ (Medical document or relevant proof needed)						
Left school for two years and request one-semester extension according to TMU relegations						
Parent agreement <small>(undergraduate students only)</small>		(Signature of parent)				
Declaration of lost student card		I, _____ (signature), declare that I have lost my TMU student card. I understand that making a false declaration is a criminal offence and the lost card is suspended.				
Leave of absence record <small>(For Registration Office use only)</small>		<input type="checkbox"/> Never <input type="checkbox"/> Leave of absence for a total of ___ semester(s) excluding exception periods				
Advisor <small>(graduate student only)</small>	Administrative advisor	Director of program/ department	Library	Military Education Office <small>(Male student only)</small>	Student Support Center	
<small>(Skip if applying for enrollment deferral or return to school)</small>			<small>(Skip if applying for enrollment deferral or return to school)</small>	Submit one ID photo	Apply for student loans this semester? Yes <input type="checkbox"/> No <input type="checkbox"/> Apply for tuition waive this semester Yes <input type="checkbox"/> No <input type="checkbox"/> Amount TWD: <small>(Skip if applying for enrollment deferral or return to school)</small>	
International Student Section <small>(International students only)</small>	Registration Office	Curriculum Section	Associate Dean, Office of Academic Affairs	Dean, Office of Academic Affairs	TMU Vice President	TMU President
	TMU card needs to be returned if leaving/withdrawing from school	Assist returning student with course selection				

- Note: 1. According to TMU rules and regulations, deferrals and leaves of absence must be applied for before the final examination deadline; applications for enrollment deferral have to be submitted before the registration date.
2. Students who apply for a deferral/leave of absence/drop out must have studied for one semester or more to be issued proof of enrollment.